



SOUTHERN POWER DISTRIBUTION COMPANY OF TELANGANA LIMITED
(A Govt. of Telangana Undertaking)
(Formerly Central Power Distribution Company of Andhra Pradesh Ltd.)
6-1-50, Corporate Office, Mint Compound :: Hyderabad – 500 063

Notification.03/2018

APPOINTMENT FOR THE POST OF
ASSISTANT PUBLIC RELATIONS OFFICER(APRO)

1. Southern Power Distribution Company of Telangana Limited is a wholly state owned Company which is engaged in the business of Distribution of Electricity and other related activities in the erstwhile Districts of Hyderabad, Ranga Reddy, Mahabubnagar, Nalgonda and Medak of Telangana State.

2. TSSPDCL desires to recruit a suitably qualified candidate for the post of APRO possessing relevant experience and interested in pursuing challenging career in Public Relations function of the Company.

3. **Asst. Public Relations Officer:** The primary role relates to development of the communication strategy as well as planning and supporting implementation plans for TSSPDCL. Excellent skills in planning, analysis, communication, budgeting, resource management & people management and creativity are essential pre-requisites. A good command (oral & written) over English, Telugu, Hindi & Urdu languages is also essential. An understanding of power Sector would be an added advantage.

4. The role of Asst. Public Relations Officer involves attending press and other public related matters for timely and effective communication to all the stake holders regarding the steps being taken by TSSPDCL with regard to implementation of various projects, maintenance of 24/7 uninterrupted power supply to all sections and as well as to uphold the image of the Organization.

5. Applications are invited from qualified and eligible candidates for filling up the post of Asst. Public Relations Officer. The incumbent is required to work under the control of the Chairman and Managing Director/ TSSPDCL at the registered office of TSSPDCL, Corporate Office, Mint Compound, Hyderabad.

The requisite qualifications / other eligibility criteria are detailed hereunder:

1. Qualification : (a) Post Graduation Degree in Journalism/PR
(b) PG Diploma in Journalism in Hindi/
Urdu will be preferable
2. Experience : (a) At least seven years working experience as
PRO/Asst.PRO in State/Central Govt., or
State/Central PSUs.
- (b) Experience in publication of English
magazines/ Newsletters in-house/Out
house.
- (c) Working knowledge in implementation of
Right to information Act., 2005.
- (d) Experience in organizing Publicity Programs
for State/Central Govt./ State/Central PSUs.
3. Age limit : Maximum 40 years as on the date of notification.

::2::

4. Remuneration : In the time scale of :
41155-1700-44555-1985-54480-2280-63600
(Other allowances on par with regular employees)

6. The Candidates who fulfill the eligibility criteria may send their Resume in the prescribed format along with recent passport-size photograph and attested copies of relevant Certificates, etc., to the Chairman and Managing Director / TSSPDCL, Corporate Office, Mint Compound, Hyderabad-500063. The last date for receipt of Application is **31-08-2018**. Any application received after due date will not be entertained. The decision of the Management on selection of the candidate will be final.

7. The Southern Power Distribution Company of Telangana State Ltd (TSSPDCL) reserves the right to modify/cancel the Notification and/or Recruitment Process at any stage without assigning any reason.

Sd/-
CHAIRMAN AND MANAGING DIRECTOR

Station: Hyderabad

Date: 17-08-2018

APPLICATION FOR THE POST OF ASSISTANT PUBLIC RELATIONS OFFICER

PHOTO

1. Name of the applicant in full :

2. Father`s Name :

3. Date of Birth :

4. Applicant belongs to :
OC/SC/ST/BC

5. Educational Qualifications :

6. Permanent Address :

7. Address for Communication :

8. Telephone/Mobile No. :

9. Native District :

10. Positions held previously

: Post Held From/To Nature of work

11. Relevant Experience :

Place:

APPLICANT SIGNATURE

Date

Note: Applicants are requested to attach the CV if any along with the documents in support of work experience and educational qualifications